



Illness and Medical Treatment Policy

Illness:

When a professional assessment has been made that a child is too unwell to remain in the nursery, or there is a risk of infection spreading to others, parents/carers will be contacted and asked to collect the child.

The child should not return to nursery before a full recovery has been made. Parents are issued with guidelines as to the length of exclusion recommended by the department of health and in consultation with the local authority.

It is important to be aware of the significance of sickness and diarrhoea in the spreading of infection.

Children should have been clear for 48 hours of vomiting and diarrhoea before returning to nursery.

Should a communicable disease, such as measles or chicken pox be suspected or diagnosed, information for parents will be posted in the building.

Accidents:

An appropriately stocked first aid kit is available at all times.

All accidents however trivial are recorded in the accident book, which parent/carer is asked to counter sign.

Should a child be injured or become unwell, contact will be made with the child's G.P, or with the ambulance service, to take advice.

In any case parents/carers will be informed of the situation as soon as possible.

Medicine:

Staff members will administer prescribed medication only, (this includes inhalers). That is where it would be detrimental to a child's health if the medicine were not administered during the time the child is in nursery

- The medication must be in its original container, with official label with child's name, date of issue and dosage requirements.

- Children must be on any prescribed medication for 24 hours at home before we can administer it within nursery. This is to safeguard against adverse reaction to the medication.
- Parents/guardians must have given written consent prior to the administering of the medication and have provided clear written instructions on how to administer such medication.
- Parents/guardians will sign to acknowledge the medication has been administered when the child is collected.

Parents are asked to sign a **parental agreement form** and complete the first part of the **medication record**, to enable members of staff to administer medicines, including Calpol/ liquid paracetamol, should it be in the interest of the child.

In Emergencies:

In emergencies prior written consent to administer liquid paracetamol is taken from the parental agreement sheet. Prior to the administering of this medicines, staff will check admission documents for consent and contact parents to confirm their consent and to ensure that sufficient time has elapsed since any previous dose. Should it prove impossible to contact a parent, medicine will only be given when the child has being in nursery over 4 hours.

The Wooden Horse does have Liquid Paracetamol on site but this is for emergency use only.

All medication will be stored as directed, and out of sight and reach of children. If medication is found in a child's bag, but no medication form was completed, parents will be informed and the medication returned to them when they collect the child.

The administering of any form of medication is agreed and witnessed by another member of staff. All medication is recorded in the **medication record book** for the countersignature of the parent/carer.

The well being of children

Dry skin, non prescribed skin cream can be applied for 1 day only, After this time we would request the condition is checked out by a medical professional.

Long term medication

For children who suffer from a long term condition; such as asthma, or an ongoing skin complaint. Nursery requires parents/guardians to complete a medication form, giving full instructions of diagnosis, details of symptoms and instructions for administration of medicine. The medication form will be reviewed & updated regularly.

For children who have ongoing medical condition, nursery staff will work with individual families to ensure the child's best interests are met.

Medicines will be administered by a staff member in each room. If a child refuses to take medication, staff will not force them to do so. The parent/guardian will be informed.

The well being of children under three years

Young children's can suffer through the teething process, it is appreciated this is not an illness but a development stage, to try and support their well being at this time non prescribed calpol or similar medication will be administered for a period of 1 day. After this time we would request the condition is checked out by a medical professional.

Suntan Lotion, teething gel and nappy cream are not classed as medication but for the well being of the child, permission to apply these is given on the parental contract. Nursery provide suntan lotion and nappy cream, parents will be notified of the particular brand being used. Teething gel will be supplied by parents as and when required.

Please note we can only administer calpol, liquid paracetamol along with prescribed medication from your doctor. No other medication can be given by staff, at the Wooden Horse to children under 5 years of age.

This is a working document

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